



Phased School Reopening Health and Safety Plan Template

Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non-instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

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This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.

Health and Safety Plan: Clarion-Limestone Area School District

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening

Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

Based on your county's current designation and local community needs, which type of reopening has your school entity selected?

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): August 26, 2020

Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked “Pandemic Coordinator”. For each additional pandemic team member, enter the individual’s name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under “Pandemic Team Roles and Responsibilities”:

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Mrs. Amy J. Glasl	Superintendent	Both
Mrs. Kristie Taylor	Elementary Principal	Both
Mr. Mel Aaron	High School Principal	Both
Mr. Jason Edmonds	Supervisor of Special Education	Both
Mrs. Bobbie Freeman	Special Education Teacher	Health and Safety Plan Development

Mr. Andy Rawson	Supervisor of Custodians	Both
Mr. Gary Kahle	Classroom Teacher	Health and Safety Plan Development
Mrs. Christine Wolfe	Transportation Director	Both
Mrs. Rachel McConnell	Cafeteria Manager	Both
Mrs. Theresa Haines	Bus Contractor	Health and Safety Plan Development
Mrs. Julie Graf	Parent	Health and Safety Plan Development
Mr. Charles Turnbull	Classroom Teacher	Health and Safety Plan Development
Mrs. Donna Smith	Superintendent's Secretary	Both
Ms. Lauren Jamison	Student Board Representative	Health and Safety Plan Development
Mrs. Stacy Wiles	Office Clerk/Athletic Director	Both
Mr. Brad Frazier	Social Distancing & Other	Both
Mrs. Greta Edmonds	School District Nurse	Both
Mrs. Kathy Henry	School Board Member/Nurse	Health and Safety Plan Development
Mrs. Stephanie Smith	Business Manager	Both
Mr. Dan Fesheymer	Community Member	Health and Safety Plan Development
Mr. Dave Eggleton	School Board Member/Business Owner	Health and Safety Plan Development
Mr. Robert Coleman	Superintendent of Building & Grounds	Both
Mrs. Ann Jamison	Parent	Health and Safety Plan Development

Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education’s Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type “same as Yellow” in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

Cleaning, Sanitizing, Disinfecting, and Ventilation

Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions: Under the guidance of custodial and maintenance staff, the buildings will be put through a diligent deep clean and disinfecting of all surfaces (classrooms, restrooms, hallways, etc...) prior to return. All materials that will be used in the cleaning, sanitizing, disinfecting process are EPA-approved disinfectant against COVID-19. Class surface areas are disinfected periodically through the day, and at the end of each school day. The cleaning staff and faculty will both be responsible for these daily cleaning procedures. The cleaning staff will ensure all aspects of the building (hallways, restrooms, and remote sanitization stations) and the faculty will cover their classrooms which include, desktops, tables, and chairs. The bus/van drivers will be responsible for cleaning and sanitizing their vehicles. Administration will be responsible for monitoring any large group area or additional classroom spaces that would be considered “restricted” and need approval for use. Administration will coordinate with both custodial and maintenance staff to provide any professional development, training, and instruction to staff in order to properly implement and carry out the requirements on these topics and techniques.

Requirements	Action Steps under Green Phase	Action Steps under Yellow Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Cleaning, sanitizing, disinfecting, and ventilating learning spaces,	*Clean and disinfect frequently touched learning spaces , surfaces, and any other areas used by students or faculty.	*Clean and disinfect frequently touched learning spaces , surfaces, and any other areas used by students or faculty.	cleaning staff maintenance staff faculty bus drivers	ionizer/ mistors (available for each building) CP wipes	Yes

<p>surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<ul style="list-style-type: none"> Restrict the use of classrooms or large group instruction rooms that are not necessary for student usage. Ventilation-Ensure each classroom ventilation system works properly. Open windows when possible. 	<ul style="list-style-type: none"> Restrict the use of classrooms or large group instruction rooms that are not necessary for student usage. Ventilation-Ensure each classroom ventilation system works properly. Open windows when possible. 		Spray bottles with Total Disinfectant Cleaner) gloves	No
	<p>*Restrooms-Restrict the use of restrooms and stagger or assign permitted restrooms breaks.</p> <p>Touchless paper towel dispensers and automatic flushers will be provided in all restrooms to decrease touching of objects.</p> <p>Restrooms will be monitored frequently sanitized throughout each school day.</p>	<p>*Restrooms-Restrict the use of restrooms and stagger or assign permitted restrooms breaks.</p> <p>Touchless paper towel dispensers and automatic flushers will be provided in all restrooms to decrease touching of objects.</p> <p>Restrooms will be monitored frequently sanitized throughout each school day.</p>	<p>maintenance staff</p> <p>maintenance staff faculty</p> <p>faculty maintenance staff cleaning staff</p>	<p>dispensers automatic flushers</p> <p>ionizer/ mistors (available for each building) CP wipes Spray bottles with Total Disinfectant Cleaner) gloves</p>	No
	<p>*Drinking Fountains-All water fountains will be closed throughout the building. The use of bottle stations are available. Providing safe alternatives for providing water to students.</p>	<p>*Drinking Fountains-All water fountains will be closed throughout the building. The use of bottle stations are available. Providing safe alternatives for providing water to students. Disposable water bottles will be provided.</p>	<p>cleaning staff administration/faculty</p>	<p>water bottles (in yellow)</p>	No

	<p>*Transportation-Contractors & bus/van drivers will disinfect vehicles at the end of each run. Ventilation much as possible</p> <p>*There will be 2 remote sanitizing stations in the lobby areas for incoming persons into the building. The cleaning staff will monitor supplies and provide any additional needed supplies to these remote stations.</p>	<p>*Transportation-Contractors & bus/van drivers will disinfect vehicles at the end of each run. Ventilation much as possible</p> <p>*There will be 2 remote sanitizing stations in the lobby areas for incoming persons into the building. The cleaning staff will monitor supplies and provide any additional needed supplies to these remote stations.</p>	bus/van drivers	<p>ionizer for each contractor, disinfectant, RTU wipes, gloves</p> <p>hand sanitizing stations, hand sanitizer</p>	<p>Yes</p> <p>No</p>
Other cleaning, sanitizing, disinfecting, and ventilation practices					

Social Distancing and Other Safety Protocols

Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

The district will maximize social distancing between learning spaces while transitioning inside and outside while on school campus. Multiple visual markers along the floors/walls will reinforce hygiene expectations and current social guidelines. Congregate areas including the cafeteria will be reduced to small groups assigned maximized spacing to avoid congestion. Incoming visitors and volunteers will be restricted or isolated in order to comply with mandates. Frequent handwashing and/or hand sanitizer stations available for all individuals. Limited sharing of materials and frequent disinfection. Transportation will be modified to staggered drop offs/pickups with maximum distancing seating where feasible along with decreased bus loads.

Requirements	Action Steps under Green Phase	Action Steps under Yellow Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p>	<p>Maximum possible separation will be used.</p>	<p>Maximum possible separation will be used.</p>	<p>Building principals/staff</p>	<p>Floor markers or stickers outlining social distancing locations</p>	<p>NO</p>
<p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p>	<ul style="list-style-type: none"> - Students will eat in the cafeterias or alternate locations using maximum possible separation. - Serving areas and point of sale will be touchless. Students will be served their choice of entree, fruits, vegetables, and milk. - Disposable trays and silverware will be used. 	<ul style="list-style-type: none"> - Students will eat in the cafeterias or alternate locations using maximum possible separation. - Serving areas and point of sale will be touchless. Students will be served their choice of entree, fruits, vegetables, and milk. - Disposable trays and silverware will be used. 	<p>Food Service Director and staff/ Building Principals</p>	<p>Signs, stickers for social distancing</p> <p>Additional carts, paper products, gloves, face shields for staff packing meals</p>	<p>NO</p>

	<ul style="list-style-type: none"> - Pre-packaged and grab and go breakfast items will be offered. - Social distancing signs and stickers will be used in cafeteria lines and hallways as students get their meals 	<ul style="list-style-type: none"> - Pre-packaged and grab and go breakfast items will be offered. - Social distancing signs and stickers will be used in cafeteria lines and hallways as students get their meals 			
<p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p>	<p>Review and reinforce a frequent regular hand washing routine</p> <p>Limited touching of face</p> <p>Hand sanitizer available where handwashing limited</p> <p>Face coverings</p>	<p>Review and reinforce a frequent regular hand washing routine</p> <p>Limited touching of face</p> <p>Hand sanitizer available where handwashing limited</p> <p>Face coverings</p>	Teachers & staff	Hand sanitizers, antibacterial soap	YES
<p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p>	<p>Signs posted in highly visible areas: hallways, classrooms, restrooms and cafeteria</p> <p>Communication to parents of Covid rules- school expectations</p>	<p>Signs posted in highly visible areas: hallways, classrooms, restrooms and cafeteria</p> <p>Communication to parents of CoVid rules-school expectations</p>	Teachers & Staff	Signs/posters	YES
<p>* Identifying and restricting non-essential visitors and volunteers</p>	<p>Visitors/Volunteers will be screened at the door before entering the building.</p> <p>Visitors must wear face coverings upon entering the building.</p> <p>Limited access for non-essential visitors</p>	<p>No Visitors/Volunteers will be allowed in the building.</p>	Building Secretaries	Sign on main entrance	YES

<p>* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</p>	<p>Classrooms will be assigned to different areas to maximize separation</p>	<p>Classrooms will be assigned to different areas to maximize separation</p>	<p>Teachers</p>		<p>NO</p>
<p>Limiting the sharing of materials among students</p>	<p>Students using their own materials where possible. Stored at designated spaces</p> <p>Staff/students disinfect materials after usage</p>	<p>Students using their own materials where possible. Stored at designated spaces</p> <p>Staff/students disinfect materials after usage</p>	<p>Teachers</p>	<p>Disinfectant classroom materials</p>	<p>NO</p>
<p>Staggering the use of communal spaces and hallways</p>	<p>Wearing face coverings</p> <p>Floor arrows to direct one way traffic flow minimize congestion</p> <p>Class schedules staggered to reduce hallway usage</p>	<p>Wearing face coverings</p> <p>Floor arrows to direct one way traffic flow minimize congestion</p> <p>Class schedules staggered to reduce hallway usage</p>	<p>Building Principals</p>	<p>Floor markers/stickers</p>	<p>NO</p>
<p>Adjusting transportation schedules and practices to create social distance between students</p>	<p>Wearing face coverings,, windows opened much as possible</p> <p>Assign seating no more than 2 students per seat</p> <p>Families encouraged to self or share transport, when possible</p> <p>Student families sit together</p>	<p>Wearing face coverings,, windows opened much as possible</p> <p>Staggered morning & afternoon drop offs to reduce congestion</p> <p>Assign no more than 2 students per seat</p> <p>Families encouraged to self or share transport, when possible</p> <p>Student families sit together</p>	<p>Bus Drivers</p>	<p>Masks for drivers/students</p>	<p>NO</p>

Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students	Students seated at maximum separation as possible. Facing same direction Limiting or restricting direct hands-on contact with other students	Students seated at maximum separation as possible. Facing same direction Limiting or restricting direct hands-on contact with other students	Teachers		NO
Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars	Possible additional mini runs to reduce bus load counts to social distance students Possible staggered drop/pickups with mini runs slight alterations hours of operation for additional runs	Possible additional mini runs to reduce bus load counts to social distance students Possible staggered drop/pickups with mini runs slight alterations hours of operation for additional runs	Transportation Coordinator		NO
Other social distancing and safety practices					

Monitoring Student and Staff Health

Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?

- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions: The district will provide staff/students/guardians with a self- monitoring health checklist for daily assessment prior to coming to school, which includes history of exposure and s/s of COVID 19. Steps will be taken to isolate anyone becoming ill at school exhibiting s/s of COVID 19 , and will plan for their return to the building following established regulatory guidelines. Communication of changes, or updates to our plan will occur through a variety of platforms including local media outlets, social media, and a district wide mass communication tool.

Requirements	Action Steps under Green Phase	Action Steps under Yellow Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Monitoring students and staff for symptoms and history of exposure	Educate staff, students,parents/guardians on s/s of COVID 19 Staff and students will self-monitor by completing a health checklist daily prior to coming to school, s/s of COVID19, exposure to others with COVID 19, and travel. If a staff member/student answers yes to any question on the self-health checklist, they should not report to school.	Educate staff, students, parents/guardians on s/s of COVID 19 Staff and students will self-monitor by completing a health checklist daily prior to coming to school, s/s of COVID 19, exposure to others with COVID 19 symptoms, and travel. All temperatures will be checked by a staff member using a non-contact	Nurse	Health screening checklist Parent/guardian signed acknowledgement letter	YES

		thermometer,prior to entering the building. If a staff member or student answers yes to any question on the self- health checklist they should not report to school.			
* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure	Staff, students, visitors who become ill at school with s/s of COVID 19 will be required to see the school nurse, wear a face covering and leave the building. The nurse will follow CDC guidelines..	SAME	Nurse		YES
* Returning isolated or quarantined staff, students, or visitors to school	Follow CDC guidelines. Provide a medical release to return.	SAME	Nurse		YES
Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols	Dedicated section on school website for Covid 19 related information and updates. Utilize social media. Utilize local media outlets Utilize district mass communication tool to reach staff and families via email, phone calls and text messages.	SAME	Administration		YES
Other monitoring and screening practices					

Other Considerations for Students and Staff

Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

Summary of Responses to Key Questions: The district procedure is to follow all regulations/mandates as appropriate for students and staff. The district is utilizing distancing protocols as well as virtual learning opportunities for students and staff that may require additional considerations above and beyond in person education/delivery of instruction. The district will utilize human resources in order to efficiently maximize social distancing and support.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Protecting students and staff at higher risk for severe illness	Masks and/or face shields will be available for all students and staff in order to comply with mandates. Distancing mandates and hygiene recommendations will be followed and scheduled where appropriate.	Masks and/or face shields will be available for all students and staff in order to comply with mandates. Distancing mandates and hygiene recommendations will be followed and scheduled where appropriate.	Administration	Masks/Face Shields	
* Use of face coverings (masks or face shields) by all staff	Masks and/or face shields will be available for all students and staff in order to comply with mandates.	Masks and/or face shields will be available for all students and staff in order to comply with mandates.	Administration	Masks/Face Shields	YES
* Use of face coverings (masks or face shields) by older students (as appropriate)	Masks and/or face shields will be available for all students and staff in order to comply with mandates.	Masks and/or face shields will be available for all students and staff in order to comply with mandates.	Administration	Masks/Face Shields	YES
Unique safety protocols for students with complex needs or	High risk students and staff will have access to teach/learn utilizing a digital platform as determined to be appropriate.	High risk students and staff will have access to teach/learn utilizing a digital platform as determined to be appropriate.	Administration	Computers, Internet, Technology Resources	

other vulnerable individuals					
Strategic deployment of staff	The district will utilize a provision of floating substitutes, consolidation of staffing, distancing of students/staff, utilizing large spaces to increase distancing, as well as supplementing supervision of students using guidance, social work, and paraprofessional staff as appropriate.	The district will utilize a provision of floating substitutes, consolidation of staffing, distancing of students/staff, utilizing large spaces to increase distancing, as well as supplementing supervision of students using guidance, social work, and paraprofessional staff as appropriate.	Administration	Staff/Human Resources	

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Health and safety: social distancing, mask wearing, covid symptoms, entry procedures	Students, staff, and visitors	Building principals with nurse and office staff assistance	In-person, online, signs	Online videos and demonstrations, signs around building: front doors, hallways, floors, water fountains	8/24/2020	End of the pandemic
Recognizing the Signs and Symptoms of COVID	All staff	Nurse's Office	Online training	Districtwide letter to be mailed, and posted on the website and through school messenger	8/15/2020	August 25
Best practices in cleaning and sanitizing	Maintenance , custodial staff, paraprofessional , substitutes	Supervisors	Online (10 minutes with a short quiz)	Safe Schools	Prior to August 15	August 25
Resilience and Community Building	All staff	Principals	Online and in-person when feasible:	Cog Coaching and Consulting: monthly coaching and	8/25/2020	6/1/2021

			Delivered and revisited through regularly scheduled sessions throughout the year	Professional development sessions		
Best practices in handwashing and mask wearing	All staff and All students	Nurse	Online streaming of in person, delivered by a health professional, possibly sent to families and staff ahead of time for completion	Sinks, masks, soap, water, hand sanitization	8/24 for staff; 8/26 for students	

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
What families can expect from the school during COVID times: instructional plan, what looks different in the building and new procedures, plan for positive cases and yellow and red phases	Students and caregivers	Superintendent's Office	Districtwide message to be shared online, and posted on the website and an alert through school messenger: FAQs on website that will be updated often	8/15/2020	8/24/2020
COVID time expectations for families (i.e. mask guidelines, participation and attendance, monitoring children's health and NOT sending them sick, etc.)	Students and caregivers	Superintendent's Office	Districtwide message to be shared online, and posted on the website and an alert through school messenger; FAQs on website that will be updated often	8/15/2020	8/24/2020
COVID time expectations for staff (i.e. attendance, monitoring their own health and NOT coming sick, sending students with COVID symptoms to the nurse for eval, etc.)	Staff	Superintendent's Office	Districtwide message to be emailed, and sent through school messenger	8/15/2020	8/24/2020

Health and Safety Plan Summary: **Clarion-Limestone Area School District**

Anticipated Launch Date: **July 22, 2020**

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>Under the guidance of the maintenance supervisors,, each classroom ventilation system will work, Windows will be open when possible. Under the guidance of the custodial and maintenance staff, the buildings will be put through a diligent deep clean and disinfecting of all surfaces (classrooms, restrooms, hallways, etc) prior to return. All materials that will be used in the cleaning, sanitizing, disinfecting process are EPA-approved disinfectant against COVID-19. Class surface areas are disinfected periodically through the day, and at the end of each school day. The cleaning staff and faculty will both be responsible for these daily cleaning procedures. The cleaning staff will ensure all aspects of the building (hallways, restrooms, and remote sanitization stations) and the faculty will cover their classrooms which include, desktops, tables, and chairs. Drinking fountains will be closed. Bottle stations will be utilized. Bottled water will be provided when needed. The bus/van drivers will be responsible for cleaning and sanitizing their vehicles. Administration will be responsible for monitoring any large group area or additional classroom spaces that would be considered "restricted" and need approval for use.</p>

	Administration will coordinate with both custodial and maintenance staff to provide any professional development, training, and instruction to staff in order to properly implement and carry out the requirements on these topics and techniques.
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Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> * Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible * Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms * Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices * Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs * Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes <p>Limiting the sharing of materials among students</p> <p>Staggering the use of communal spaces and hallways</p>	<p>The district will maximize social distancing between learning spaces while transitioning inside and outside while on school campus. Multiple visual markers along the floors/walls will reinforce hygiene expectations and current social guidelines. Congregate areas including the cafeteria will be reduced to small groups assigned maximized spacing to avoid congestion. Incoming visitors and volunteers will be restricted or isolated in order to comply with mandates. Frequent handwashing and/or hand sanitizer stations available for all individuals. Limited sharing of materials and frequent disinfection. Physical education classes will be held in larger areas. Scheduled recess times will be established for social distancing. Transportation will be modified to staggered drop offs/pickups with maximum distancing seating where feasible along with decreased bus loads.</p>

<p>Adjusting transportation schedules and practices to create social distance between students</p> <p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p> <p>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p> <p>Other social distancing and safety practices</p>	
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Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> * Monitoring students and staff for symptoms and history of exposure * Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure * Returning isolated or quarantined staff, students, or visitors to school <p>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</p>	<p>The district will provide staff/students/guardians with a self-monitoring health checklist for daily assessment prior to coming to school, which includes history of exposure and s/s of COVID 19. Temperatures will be taken before students/staff can enter the buildings, if necessary. Steps will be taken to isolate anyone becoming ill at school exhibiting s/s of COVID 19 , and will plan for their return to the building following established regulatory guidelines. Communication of changes, or updates to our plan will occur through a variety of platforms including local media outlets, social media, and a district wide mass communication tool.</p>

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> * Protecting students and staff at higher risk for severe illness 	<p>The district procedure is to follow all regulations/mandates as appropriate for students and staff. The district is utilizing</p>

*** Use of face coverings (masks or face shields) by all staff**

*** Use of face coverings (masks or face shields) by older students (as appropriate)**

Unique safety protocols for students with complex needs or other vulnerable individuals

Strategic deployment of staff

distancing protocols as well as virtual learning opportunities for students and staff that may require additional considerations above and beyond in person education/delivery of instruction. The district will utilize human resources in order to efficiently maximize social distancing and support. Face coverings will be mandatory while riding the bus, during transition times, and when regulations/mandates of social distancing cannot be maintained. (This includes all students and all staff.)

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Clarion-Limestone Area Schools** reviewed and approved the Phased School Reopening Health and Safety Plan on **July 22, 2020**.

The plan was approved by a vote of:

_____ **Yes**

_____ **No**

Affirmed on: July 22, 2020

By:

(Signature of Board President)*

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.